

ADMINISTRATIVE - INTERNAL USE ONLY

NFAC #4884/81

6 August 1981

MEMORANDUM FOR: NFAC Security Officer

FROM : Coordinator for Academic Relations, NFAC

SUBJECT : Austin College Visit to Headquarters on
27 August 1981

1. Attached is a list of names, dates and places of birth, and Social Security numbers of a group of 28 students and one faculty member from Austin College, Texas, plus one student from the University of California, who will be visiting the Agency on 27 August 1981. They will be receiving an unclassified NFAC briefing beginning at 10:00 am in Room 1E74. All are US citizens.

2. The group will be arriving via a Bluebird bus and they are expected to depart Headquarters at approximately 11:30 am.

STAT



Attachment:
As stated

ADMINISTRATIVE - INTERNAL USE ONLY

NFAC #4884/81

SUBJECT: Austin College Visit to Headquarters on 27 August 1981

Distribution:

Original - Addressee (w/att)

- 1 - Hqs Security (w/att)
- 1 - Main Receptionist (w/att)
- 1 - Public Affairs Branch (w/att)
- 2 - NFAC/CAR (w/att)
- 1 - NFAC Registry (w/o att)

STAT NFAC/CAR s (6 August 1981)

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Next 1 Page(s) In Document Exempt

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Washington
Center
for Learning
Alternatives

1705 DeSales Street, N.W.
Washington, D.C. 20036
(202) 659-8510

16) Emilio T. Almazan

17) Randall A. Blake

18) Dan C. Farnoud

19) Spiros Gabrielis

20) Craig Keller

21) Shari Knotts

22) Karen A. Rehwaldt

23) Neil Thomason

24) Richard Waddell

25) Raymond Webb

26) Kei-mu Yi

27) Heidi Ziemer

28) Tom Longstreth

29) Professor Shelton Williams

30) Douglas N. Thomason
UC/Berkeley Student

STAT

U. S. Citizen

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NFAC #4817/81

5 August 1981

MEMORANDUM FOR: Logistics Services Division, OL/DDA
ATTENTION : Motor Pool Branch
FROM : Coordinator for Academic Relations, NFAC
SUBJECT : Request for Bluebird Transportation

1. Will you please provide Bluebird transportation for a group of approximately 29 students and one professor (Shelton Williams) of Austin College, Texas, to Headquarters on 27 August 1981. They are scheduled to receive an unclassified NFAC briefing beginning at 10:00 am in Room 1E74.

2. Please provide pick-up at approximately 9:30 am at the following location:

Woodner Apartments
3636 16th Street, NW
Washington, DC

Please return the group to the following address, departing Headquarters at approximately 11:30 am:

State Department (C Street entrance)
Washington, DC

3. Thank you for your assistance in this matter. If you have any further questions please call Jean on extension

STAT

STAT



NFAC #4817/81

SUBJECT: Request for Bluebird Transportation

Distribution:

Original - Addressee
1 - Hqs Security
2 - NFAC/CAR
1 - NFAC Registry

STAT NFAC/CAR js (5 August 1981)

Washington
Center
for Learning
Alternatives

1705 DeSales Street, N.W.
Washington, D.C. 20036
(202) 659-8510

STAT

Dear

Sorry for the handwritten letter, but I am without a secretary right now. The arrangements you suggest, ^(in your July 8 letter) for our visit are fine. I shall have my group in the lobby of The Woodner apartments, 3636 16th St, N.W., at 9:30 am on August 27. After our session with you, we will be going to the State Department, "C" St. entrance.

The names and social security numbers of my class are enclosed. We look forward to our visit with the CIA and I thank you very much for your assistance. If you need to contact me before the session, I'm in the Woodner (# 1237A) or you can leave word for me at 659-8510.

Best Regards,

Shelton L Williams

Woodner Phone

~~483-4400~~ 328-2800

End Copy

Washington
Center
for Learning
Alternatives

1705 DeSales Street, N.W.
Washington, D.C. 20036
(202) 659-8510

July 28, 1981

STAT



Mr. Douglas N. Thomason, a graduate student at U. C. Berkeley, will be joining Dr. Shelton Williams' August 27th tour of the Agency. His social security number is [redacted] and his birthdate is [redacted]. If you have any questions about this matter, call either Dr. Williams or myself at 659-8510.

STAT

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Thanks for your support.

Sincerely,

Sheree D. Levitsky
WCLA Symposia Program

SDL/ram

CENTRAL INTELLIGENCE AGENCY
WASHINGTON, D.C. 20505

July 8, 1981

Dr. Shelton L. Williams
Chairman, Political Science
Austin College
Sherman, Texas 75090

Dear Dr. Williams:

STAT [redacted] passed your letter of June 22, 1981, addressed to him, to me in my role as Academic Coordinator for the National Foreign Assessment Center of the Central Intelligence Agency. We would be happy to have your group as our guests on the morning of August 27th. I would suggest arriving at 10:00 and spending about one and a half hours with us. We could begin the session, if you wish, with a brief film on the role of the C.I.A. and follow with some prepared remarks by one of our arms control specialists on the general subject of Intelligence and Arms Control. We could end the program with a question and answer period.

I shall need from you within the next few weeks a list of the participants for the briefing and their Social Security numbers. As you may know, the Agency cannot accept foreign nationals in the group.

I shall try to arrange bus transportation for your group both to and from our Headquarters building. We should allow approximately thirty minutes from the Woodner Apartments to Langley so I propose to have our blue bus arrive at the Apartments at 9:30 am. The bus will be available at 11:30 to take you wherever you wish to go.

If the above arrangements are satisfactory, I would appreciate receiving confirmation from you at an early date. I look forward to meeting you and your students and trust that your visit with us will be both informative and pleasant.

Sincerely yours,

[redacted]
Coordinator for Academic Relations
and External Analytical Support

STAT

AUSTIN COLLEGE
founded 1849

Box 1635



June 22, 1981

STAT

[Redacted]
Central Intelligence Agency
Langley, VA

STAT

Dear [Redacted]

I do hope you remember me from our visit in January, 1980. On that occasion, you were kind enough to arrange a couple of speakers and local transportation for my class of 27 students. Well, this August we're coming again and I'd like to make the same arrangement.

I have enclosed our class brochure, so you'll know what we're studying. Specifically, I'd like to arrange to visit you on August 27th in a session I've entitled "How the U.S. Government Organizes for Arms Control." I thought that would be a good day to hear how the CIA does National Estimates, satellite surveillance, and other arms control verification measures.

Tentatively, we are planning to visit ACDA after our morning session with you. Last time, you provided a bus to pick us up and take us to our next stop. That would be ideal for this occasion as well since we'll not have enough cars to get us to Langley. We'll be staying at the Woodner Apartments, 3636 16th Street, NW, Washington, DC. This time we'll have 25 students, and, if a visit can be arranged, I'll send you names, birthdates, and birthplaces later.

Thanks again. Hope to hear from you soon.

Best regards,

Shelton L. Williams

Shelton L. Williams
Chairman, Political Science

SLW:lm1
Enc.

May 17-30, 1981 (OPTION 1-5)

August 16-29, 1981 (OPTION 6-8)

TWO WEEKS IN WASHINGTON, D.C.

OPTION 6: ORGANIZING FOR ARMS CONTROL.

SYMPOSIUM LEADER: DR. SHELTON WILLIAMS, AUSTIN COLLEGE

FEATURED SPEAKER: DR. ROBERT OSGOOD, JOHNS HOPKINS UNIVERSITY

PROGRAM DATES: AUGUST 16-29, 1981

APPLICATIONS DUE: MAY 15, 1981

PLEASE POST

Examine the nature of the Arms race and the U.S. government's response to it. Explore the origins and current status of SALT, the spread of nuclear weapons beyond the present "Nuclear Club," and superpower arms control negotiations.

Option 6 will explore these and other issues during the last two weeks of August by providing students an opportunity to meet with experts from academia and government and discuss various options for U.S. policy makers in dealing with arms control and disarmament issues.

OPTION 6 PROGRAM SYLLABUS:

OBJECTIVES (The order of the Objectives stated below may be switched based on availability of speakers.)

AUGUST 17 THE NATURE OF THE NUCLEAR ARMS RACE

OBJECTIVES: Examine nuclear arms technology (ICBM's, MIRV's, cruises, MX, etc.), understand the interaction between arms technology and strategic theory, review the recent history of the arms race - SALT I and forward, and identify current issues of dispute.

AUGUST 18 THEORY AND PRACTICE OF ARMS CONTROL SINCE WW II

OBJECTIVES: Evaluate the validity of arms control concepts after WW II in light of the post-war experience with arms control negotiations and agreements and determine if their purposes of making arms control safer, less provocative, more predictable and less costly were achieved.

AUGUST 19 ORIGINS AND CURRENT STATUS OF SALT

OBJECTIVES: Review the history and assumptions of SALT I and SALT II, explain the current debate over SALT II, assess the administration's SALT strategy, and project prospects for future SALT agreements.

AUGUST 20 U.S./SOVIET STRATEGIC THINKING

OBJECTIVES: Analyze current nuclear strategy and differentiate Soviet and American postures, discuss the theory of linkage, and reveal areas of disagreement on strategic thinking within each political system.

AUGUST 21 CHINA'S ROLE IN SUPERPOWER ARMS NEGOTIATIONS

OBJECTIVES: Review China's nuclear capabilities, discuss Soviet and American strategic positions vis-à-vis China and explain how China complicates SALT.

AUGUST 24 THE SPREAD OF NUCLEAR WEAPONS BEYOND THE PRESENT "NUCLEAR CLUB"

OBJECTIVES: Discuss the relationship between "vertical" proliferation and "horizontal" proliferation, analyze the various incentives and disincentives for countries to go or not go nuclear (e.g., India, Taiwan, South Africa) and review U.S. non-proliferation efforts (e.g., The Nuclear Nonproliferation treaty, Carter's export policies, Reagan's policies).

AUGUST 25 CONGRESS AND ARMS CONTROL

OBJECTIVES: Explain how Congress is organized to deal with arms control issues, discuss particular individuals' arms control views (e.g., Henry Jackson, John Tower, etc.) and explain Congressional action or inaction on SALT and other arms control measures.

AUGUST 27 HOW THE U.S. GOVERNMENT ORGANIZES FOR ARMS CONTROL NEGOTIATIONS

OBJECTIVES: Review the process of preparing for a delegation, examine the organization and mission of Executive Branch agencies and how they affect arms control postures, and analyze how the government sells its arms control position to the Congress and to the public.

AUGUST 28 ARMS CONTROL'S FUTURE AGENDA

OBJECTIVES: Project the recent trends in arms technology and analyze possible institutional and political responses to future arms developments.

FACULTY INVOLVEMENT

THE WCLA FACULTY

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Faculty are encouraged to participate in FORUM '81 through the auspices of the WCLA FACULTY HOST program. Under the stipulations of this option, WCLA will provide complimentary housing to a faculty member who accompanies a study group of 13 or more students. Host faculty will be incorporated into the overall program. Write or call for more information.

SYMPOSIUM LEADER: DR. SHELTON WILLIAMS AND
FEATURED SPEAKER: DR. ROBERT OSGOOD

DR. SHELTON WILLIAMS is a professor and Chairman of the Department of Political Science, and also serves as the Director of the Academic Honors Program. He was a policy analyst for The Office of International Programs, Nuclear Regulatory Commission, and has consulted regularly with the NRC on international safeguards since 1978. In 1976, Dr. Williams was selected as one of the ten best professors in Texas by The Minnie Stevens Piper Foundation.

DR. ROBERT OSGOOD is The Christian A. Herter Professor of American Foreign Policy at the School of Advanced International Studies, The Johns Hopkins University. He is also Director of SAIS' Security Studies Program. In addition, Dr. Osgood has written numerous articles and has published 12 books, his most recent entitled LIMITED WAR REVISITED.

FORUM '81: INSTRUCTIONAL FRAMEWORK

LECTURES AND DIRECTED DIALOGUES:

Nine (9) morning sessions will consist of lectures and/or directed dialogues led by Dr. Williams, Dr. Osgood, or practicing professionals. Dr. Williams will assume an active role by directing dialogues towards questions outlined in the program syllabus, which is accurately reflected on the cover page.

INSTRUCTIONAL TIME: 27 HOURS

BRIEFINGS, SITE VISITS AND TOURS:

Eight (8) afternoon sessions will be devoted to briefings at appropriate government or historic landmarks. In many cases, Dr. Williams will lead directed dialogues during these sessions.

INSTRUCTIONAL TIME: 16 HOURS

INDIVIDUAL STUDY/EXPANDED JOURNAL:

Dr. Williams will assume full responsibility for all aspects of Option 6. As part of the academic experience, Dr. Williams will assist students in defining special study projects and/or in expanding their journals in focused ways. He will evaluate their performance.

PROJECT: 10 HOURS

MEETINGS WITH POLICY MAKERS

Speakers from these and other organizations have been invited to supplement the faculty leader's lectures or small group discussions. These are subject to revision and modification:

- | | |
|-----------------------------|------------------------|
| * National Security Council | * Senate Foreign |
| * Department of Defense | Relations Committee |
| * Department of State | * Arms Control and |
| * Arms Control Association | Disarmament Agency |
| * House and Senate Armed | * Johns Hopkins School |
| Services Committee | of Advanced Inter- |
| * CIA | national Studies |

ACADEMIC CREDITS AND EVALUATION

WCLA is not a credit granting institution but rather functions as an adjunct to established colleges and universities. WASHINGTON FORUM '81 has been designed to be a comprehensive course of study, and because of past credit arrangements, WCLA recommends two (2) or three (3) credit hours for students who complete this program.

INSTRUCTIONAL TIME: Morning sessions will equal approximately 27 hours of instruction. Topical small group discussion time will equal 16 hours. Specialized site visits and briefings will complement the total program.

READING LIST: It is suggested that FORUM '81 students begin now to read the national press, including THE WASHINGTON POST and THE NEW YORK TIMES. These newspapers will give the "flavor" of Washington and serve as a guide to the nature and status of major issues. In addition, the following books have been suggested as suitable and relevant by Dr. Williams. It should be noted that these books will be used as resources and not as specific texts for the program.

- Michael Mandelbaum. The Nuclear Question: The U.S. and Nuclear Weapons, 1946-1976. Cambridge University Press, 1980. or
- Lawrence Martin. Strategic Thought in the Nuclear Age. Johns Hopkins Press, 1979.

Other short readings (3-7 pages) will be assigned during the actual symposium for purposes of enhancing both large and small group discussions.

JOURNAL: WCLA requires all students to keep a journal as a record of both thoughts and activities. These journals provide students with an opportunity to reflect on and synthesize the WASHINGTON FORUM experience as it relates to prior knowledge acquired.

EVALUATION: WCLA strives to provide quality individualized programs which allow students to apply skills and theories and to be evaluated by both professional and academic standards.

Student performance will be evaluated by Dr. Shelton Williams, the Symposium Leader for Option 6. This evaluation will be based upon (1) level of participation in small group settings, (2) quality of journal entries, (3) fulfillment of outside reading assignments and (4) attendance at large and small group settings.

Written evaluations, including a suggested letter grade, will be forwarded on each student to his/her college unless otherwise specified. Supplementary information on student performance may be obtained by contacting specific instructors through WCLA. In addition, assistance will be available to those students who request help on study projects.

DATES, APPLICATIONS & FEES

The dates of OPTION 6 are August 16-29, 1981. Interested individuals should request an application from their WCLA Campus Liaison or should contact WCLA directly. All completed applications should be mailed to WCLA by:

May 15, 1981 (OPTION 6)

Each application must include a non-refundable \$25.00 application fee. Other costs for students living in WCLA housing are (see FORUM '81 REFUND POLICY in application):

Program Fee: \$160.00	Housing Fee: \$120.00
Apartment	Security
Maintenance: \$ 15.00	Deposit: \$ 35.00

The total cost for students living in WCLA housing is \$330.00 plus the application fee. The \$35.00 deposit is returned to students following the term, provided the apartment is left in good order, there has been no damage, and keys are returned promptly.

Students living outside of WCLA housing will pay \$185.00 plus the application fee.

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Housing accommodations are provided for FORUM '81 students as a complement to their educational, cultural and personal learning experiences. With students from colleges and universities throughout the country housed together in the WCLA building (WCLA leases approximately 10% of the 1140 apartments in the Woodner complex located in Washington, D.C.), each student is afforded the opportunity to exchange ideas and philosophies, to share experiences, and to use each other as resources.

Fully furnished apartments of varying sizes and styles, complete with private bathrooms, are available: efficiency apartments for two students, large efficiencies for 3 people, one bedroom apartment for 3 or 4 occupants, and two bedroom units for four students.

Located in an urban setting in central Washington, the WCLA housing complex is on a major bus route which leads directly to the Capitol and other agencies.

PERSONAL STUDY OR FREE TIME

Many former participants found their stay in Washington to be useful for planning internships and for choosing a career as well as for gaining a flavor of the city: its landmarks, its monuments, its nightlife.

The nation's capital provides visitors with the opportunity for cultural experiences: The National Gallery of Art, the Smithsonian Institution, the Museum of African Art, the Kennedy Center and famous national monuments.

Because of Washington's location, one can drive, bicycle or take public transportation to numerous sites. Historic Old Town Alexandria and Mount Vernon are a short distance away. Beautiful Virginia farmlands, the Shenandoah National Park, and Monticello are within reasonable riding distance.

In addition, fine restaurants, theatre and shopping are within a short ride from the FORUM housing facility.

WHAT IS WCLA?

The Washington Center for Learning Alternatives is a non-profit educational institution designed to promote field-based learning experiences for undergraduate and graduate students.

WCLA Symposia staff design and offer individualized programs focusing on the needs of specific client groups from the wider academic community. More than 800 students and faculty have participated in Symposia options.

WCLA also conducts a full-time internship program for students interested in Congressional, Executive, Judicial, Government or non-government placements in the nation's capital. Approximately 300 students participate each term. WCLA is formally affiliated with over 300 institutions nationwide.

WASHINGTON FORUM '81 PROGRAM SCHEDULE

WCLA is offering 8 symposia options this summer. All programs will operate for 2 weeks, either between May 17-30 or August 16-29, 1981. Listed below are brief summaries of each program; more specific brochures are available upon request. Please address all inquiries to WASHINGTON FORUM '81 and please be careful to indicate which program you are interested in receiving additional information on.

Costs for students include a \$25.00 non-refundable application fee and IF LIVING IN WCLA HOUSING: \$160.00 program fee; \$120.00 housing fee; \$35.00 security deposit; \$15.00 apartment maintenance fee. Students NOT LIVING IN WCLA HOUSING pay: \$185.00 program fee plus the non-refundable application fee.

OPTION 1: POLITICAL NEWS REPORTING: Role of the Press in the American Political System.

Program examines various facets of the American News Industry: Regulation and Concentration, Legal Aspects of News Reporting, White House News Coverage, Press Coverage of Foreign Affairs, Press Criticism, and Future Trends in the Industry.

OPTION 2: THE PRESIDENCY: Powers and Responsibilities.

Program utilizes the resources of the nation's Capital to study the nature of the American Presidency. Reference to the Reagan Administration will be used in examining the relationship of the Presidency to Political Leadership, Foreign Affairs, Law Enforcement, Congress and Bureaucracy.

OPTION 3: THE UNITED STATES, SOVIET UNION AND CHINA: Superpower Dynamics in a Changing World.

Through meetings with experts from academia and government, students trace the evolution of relations among three major superpowers, examine key issue-areas with respect to U. S.-Soviet and U. S.-Chinese relations, analyze the origins and development of the Sino-Soviet conflict, and discuss various policy options open to the United States.

OPTION 4: THE MIDDLE EAST IN THE 80's: Implications for U. S. Foreign Policy.

Symposium acquaints students with a select number of the more prominent politically volatile issues in the Middle East. Selected problems include: Israeli-Palestinian Conflict, The Gulf - Arab or Persian?, The Arena of the Intra-Arab World, Oil and Changing U. S. interests.

OPTION 5: URBAN GENTRIFICATION/DISPLACEMENT: Social and Racial Factors Influencing Investment and Land Use Patterns in Inner City Housing Markets.

Students examine problems involved with planning and financing urban housing markets, which are often complex. A major question addressed is whether neighborhood revitalization programs have resulted in victimizing the people least able to control their own destinies and who have the fewest choices. Expert speakers from HUD, the D. C. community government, private industry, neighborhood and community groups and other pertinent groups will offer comments on this and other factors influencing inner city development.

AUGUST 16 - 29, 1981 (OPTION 6-8)

OPTION 6: ORGANIZING FOR ARMS CONTROL.

Symposium introduces students to the nature of the Arms race and to the U.S. government's response to it; also exposes students to various institutions in the U.S. which contribute to the making of arms control policy. Selected topics include: Origins and Current Status of SALT, The Spread of Nuclear Weapons beyond the Present "Nuclear Club," Congress and Arms Control.

OPTION 7: DISCUSSED IN THIS BROCHURE.

OPTION 8: THE CULTURAL AND AESTHETIC HERITAGE OF THE CAPITAL CITY.

Designed for Museum, Architecture, Art and Art History majors, this study tour focuses on city planning, architectural styles, monuments and patronage of the arts. Among the many sites are: The White House, the Capitol Building, The Washington Monument, The Lincoln and Jefferson Memorials, The Phillips, Freer and Corcoran Galleries, and The Kennedy Center for the Performing Arts.

IF YOU NEED ADDITIONAL BROCHURES ON OPTION 7, OR IF THIS BROCHURE HAS NO APPLICATION, PLEASE CONTACT THE WCLA OFFICE. THE ADDRESS AND TELEPHONE ARE ON THE COVER PAGE.

WASHINGTON FORUM '81

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PLEASE COPY THIS FORM IF
ADDITIONAL APPLICATIONS
ARE NEEDED.

APPLICATION FORM*

Of the 8 separate OPTIONS offered, I would like to apply for (Circle Option):

- OPTION 1 (May 17-30, 1981)
- OPTION 2 (May 17-30, 1981)
- OPTION 3 (May 17-30, 1981)
- OPTION 4 (May 17-30, 1981)

- OPTION 5 (May 17-30, 1981)
- OPTION 6 (August 16-29, 1981)
- OPTION 7 (August 16-29, 1981)
- OPTION 8 (August 16-29, 1981)

I will return my typed application
to the WCLA office by:

- * APRIL 15 (OPTIONS 1-5)
- * MAY 15 (OPTIONS 6-8)

Mail the completed application to: WASHINGTON FORUM '81: OPTION ____, Washington Center for Learning Alternatives,
1705 DeSales Street, NW, Washington, D.C. 20036 (202) 659-8510

NAME _____ SCHOOL _____ MAJOR _____ MINOR _____

CURRENT MAILING ADDRESS (Until _____) (Street or Box #) (College) (City) (State) (Zip) TELEPHONE () _____

PERMANENT MAILING ADDRESS (After _____) (Street or Box #) (City) (State) (Zip) TELEPHONE () _____

ACADEMIC YEAR: Freshman _____ Sophomore _____ Junior _____ Senior _____ Graduate Student _____ CUMULATIVE AVERAGE _____

BIRTHDAY _____ SOCIAL SECURITY # _____ U.S. CITIZEN: Yes _____ If no, what country _____

I WILL RECEIVE ACADEMIC CREDIT: Yes _____ No _____ If yes, what amount _____ MY FACULTY SPONSOR _____

FACULTY SPONSOR _____

MAILING ADDRESS (Academic Department) (Building) (College) (City) (State) (Zip)

I WOULD LIKE TO REGISTER FOR WCLA HOUSING: Yes _____ No _____ SMOKING _____ NON-SMOKING _____ SPECIFIC REQUESTS _____

TO FACILITATE SPECIAL ARRANGEMENTS, WE SOMETIMES NEED THE NAMES OF YOUR ELECTED OFFICIALS:

College District: U.S. Senators _____ Representative _____
Home District: U.S. Senators _____ Representative _____

NAME OF PERSON TO BE NOTIFIED IN CASE OF EMERGENCY _____ RELATION _____

ADDRESS (Street or Box #) (City) (State) (Zip) TELEPHONE () _____

We would like to schedule and design all FORUM programs according to the specific interests and abilities of each student and therefore ask you to answer the following questions with this in mind. Please confine your answers to one page. MAKE SURE THAT YOUR ANSWER IS FOCUSED ON THE SPECIFIC OPTION FOR WHICH YOU ARE APPLYING.

- (1) Please indicate what questions you would like to answer through your Washington-based research/experience.
- (2) Please state your reasons for wanting to participate in FORUM '81, particularly noting your related background and future goals. (You may also include a resume, if appropriate.)

APPLICATIONS AND REFUNDS: All students are expected to apply for WASHINGTON FORUM '81 by the appropriate deadline date. Your registration is not complete until your fees are paid. We accept cancellations with full program refunds (excluding your application fee and a \$25.00 administrative fee) until 14 days prior to your program's scheduled arrival date. Thereafter, a 25% administrative fee is deducted. NO REFUNDS IF YOU DO NOT CANCEL BEFORE 12:00 NOON ON YOUR PROGRAM'S SCHEDULED ARRIVAL DATE. Students who request housing and withdraw on or after the arrival date are charged the cost of housing at the CURRENT WEEKLY RATE until the housing space is taken by another person.

I understand the above application and refund policy and have enclosed a non-refundable \$25.00 application fee.

SIGNATURE _____ DATE _____
WCLA IS COMMITTED TO AFFIRMATIVE ACTION TO ASSURE EQUAL OPPORTUNITY FOR ALL PERSONS REGARDLESS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, AGE, ANCESTRY OR SEX AND WELCOMES ALL QUALIFIED CANDIDATES.